

Department Criteria

Department Chemistry and Biochemistry

Department Peer Review Committee Chair

Date

Teaching (minimum of 6 points required for Professional Achievement Award)

Category A: 3 points each

Department Faculty Support

Activity	Yes	No	Abstain
1 Chair successfully completed graduate clinical project, master's thesis, or dissertation			
2 Receive first-place university, state, regional, national, or international teaching/clinical practice award			
3 Develop and implement International Education program new to the university's offerings			
4 Assume primary responsibility for developing or significantly revising a new curriculum, course of study, concentration, or track			
5 Receive highest IDEA ratings in the "Much Higher" Rating Category for one or more sections of a course (Maximum of 3 pts per semester) with IDEA forms being administered by a colleague. Requires exceptional evaluation on peer review of teaching.			
6 Multiple semester research project leading to a student co-authorship on a publication- not to be combined with Carr research completion points			

Category B: 2 points each

Department Faculty Support

Activity	Yes	No	Abstain
1 Supervise Carr research project to completion			
2 Receive runner-up university, state, regional, national, or international teaching/clinical practice award			
3 Serve as uncompensated coordinator of multi-section/multi-course programs (department specifies)			
4 Supervise an independent study project resulting in external grant proposal, award, or presentation			
5 Convert entire existing course or large parts of the course to on-line format as part of identified university initiative			
6 Direct or co-direct an International Education program after the initial offering			
7 Receive highest IDEA ratings in the "Higher" Rating Category for one or more sections of a course (Maximum of 2 pts per semester) with IDEA forms being administered by a colleague – may not be claimed the same semester as category 5A. Requires exceptional evaluation on peer review of teaching.			
8 Assume primary responsibility for developing or significantly revising a curriculum, course of study, concentration, or track			

Category C: 1 point each

Department Faculty Support

Activity	Yes	No	Abstain
1 Direct undergraduate or non-thesis graduate research to completion (1 pt. each up to 3 pts. per year)			
2 Supervise independent study course at request of department head (1 pt. each up to 3 pts. per year)			
3 Serve as committee member (excluding chair) of successfully completed thesis or dissertation (1 pt. each up to 3 pts. per year)			
4 Deliver pedagogical presentation at department, college, or university level (1 pt. each up to 2 pts. per year)			
5 Supervise uncompensated practicum or internship (1 pt. each up to 3 pts. per year)			
6 Conduct significant on or off-campus course activities beyond normal requirements of course (1 pt. each activity up to 3 pts. per year)			
7 Supervise and train individual graduate or undergraduate assistant assigned by department head (1 pt. per semester up to 2 pts. per year)			
8 Teach uncompensated formal licensure, certification, or graduate school admission exam review for ASU students (1 pt. each up to 2 pts. per year)			

Scholarly Activity/Creative Endeavor (minimum of 6 points required for Professional Achievement Award)

Category A: 3 points each

Department Faculty Support

Activity	Yes	No	Abstain
1 Publish peer-reviewed book or new edition with substantial revisions			
2 Publish peer-reviewed article in national or international print or on-line scholarly publication			
3 Publish book chapter, play script, or DVD/CD by peer-reviewed press/label			
4 Present peer-reviewed or invited national or international presentation/exhibition/solo recital			
5 Receive national or international award for scholarly, creative, or clinical work			
6 Receive external grant or contract (pts. may be awarded each year grant renewed)			
7 Serve as editor of peer-reviewed book or journal			
8 Chair professional conference			
9 Develop product, instrument, or clinical protocol adopted or patented			

Category B: 2 points each

Department Faculty Support

Activity	Yes	No	Abstain
1 Publish paper in peer-reviewed conference proceedings			
2 Publish peer-reviewed article in local or state print or on-line scholarly publication			
3 Publish original custom manual, textbook, or textbook supplements or new edition with substantial revisions			
4 Present peer-reviewed or invited state or regional presentation/exhibition			
5 Receive state or regional award for scholarly work			
6 Provide review response or commentary in peer-reviewed journal or at peer-reviewed conference session			

Category C: 1 point each

Department Faculty Support

Activity	Yes	No	Abstain
1 Provide presentation, panel, exhibition at non-juried conference/workshop or online (1 pt. each up to 2 pts. per year)			
2 Review external scholarly or creative product (1 pt. each up to 3 pts. per year)			
3 Co-author (beyond third author) published, peer-reviewed, full-length article in journal or book chapter			
4 Receive internal competitive grant (excluding PVPASA travel award)			
5 Serve as associate editor or member of review board for peer-reviewed book or journal			
6 Write test items for state or national examination (maximum of 2 pts. per year)			
7 Write uncompensated review of textbook prior to publication (1 pt. each up to 2 pts. per year)			
8 Publish abstract or note in peer-reviewed publication (1 pt. each up to 4 pts. per year)			

Leadership/Service (minimum of 6 points required for Professional Achievement Award)

Category A: 3 points each

Department Faculty Support

Activity	Yes	No	Abstain
1 Serve in leadership role for state/regional/international professional organization related to discipline			
2 Chair, direct or coordinate college or university committee or event			
3 Serve in uncompensated role in department program coordination, maintenance or accreditation			
4 Serve as President of the faculty senate			
5			

Category B: 2 points each

Department Faculty Support

Activity	Yes	No	Abstain
1 Chair or co-chair state or regional planning committee for professional continuing education activity			
2 Serve in leadership role for district/local professional organization related to discipline			
3 Serve as advisor for recognized campus organization			
4 Chair tenure-track or administrative search committee			
5 Serve as member (excluding chair) of college/university committee (2 pts each up to 4 pts per year)			
6 Chair standing or ad hoc department committee (maximum of 2 pts per year)			
7 Serve as external reviewer for off-campus program			
8 Judge national/international academic festival or competition			

Category C: 1 point each

Department Faculty Support

Activity	Yes	No	Abstain
1 Participate in community activities related to academic/research area (1 pt each up to 2 pts per year)			
2 Participate in two general service activities per year – Discover ASU, SOAR, Grad School & You or other student recruitment program (up to maximum of 3 pts per year)			
3 Chair a non-tenure-track faculty or staff search committee			
4 Serve as member (excluding chair) of search committee			
5 Provide department recruitment/retention/orientation activities beyond department expectations			
6 Organize and lead faculty-sponsored student travel or event (1 pt each up to 2 pts per year)			
7 Judge or assist local, state or regional academic festival or competition (1 pt each up to 3 pts per year)			
8 Serve as member of Faculty Senate Executive Board or as committee chair			
9 Serve as webmaster of department or recognized campus organization			
10 Serve as consultant in area of expertise (1 pt up to 2 pts per year)			
11 Maintenance of departmental instruments at the rate of 40 additional hours per academic year above normal departmental expectations for instrument upkeep. (up to 3 points)			